

Aerospace Medicine and Human Performance

Aerospace Medicine Clinic

Submission and Review Guidelines

(revised 2-15-2023)

The Associate Editor for Aerospace Medicine Clinic (AMC) is responsible for ensuring that these manuscripts comply with the journal's standards and the procedures outlined below and is also the peer reviewer. When manuscripts are submitted to the journal, the Assistant to the Editor will assign the Associate Editor, who will then follow through with authors if revisions are needed. Each manuscript must be written in consultation with a subject-matter specialist who is willing to have his or her name associated with the paper, usually in the Acknowledgment section. Once satisfied that an AMC manuscript is suitable in content, acceptable in form, and meets all necessary criteria, the Associate Editor will accept the manuscript for publication.

Criteria include (in addition to standard journal formatting requirements that can be found in the Instructions for Authors):

1. AMC manuscript submissions must contain the following:
 - a. Cover Letter
 - b. Original Submission Checklist for Authors
 - c. Manuscript, which contains the title page, main text, acknowledgments, references, tables, & figure captions, each beginning on separate pages
 - d. Figures uploaded individually
 - e. Copyright Form
 - f. Conflict of Interest Form
 - g. Consultant Permission to Acknowledge.
2. AMC manuscripts typically describe a case that is followed by a series of multiple-choice questions. Below each question, the answer is revealed followed by discussion that informs the reader "why" the correct answer is the right choice.
3. The body of the text may not exceed 3,000 words.
4. Tables and figures are limited to 2: 2 tables, 2 figures, or one of each.
5. References should be 10-15 in number.
6. All references must be available to readers: Web sites that require a fee for access or classified documents are not acceptable.
7. UpToDate references are not allowed.
8. The reference list should include relevant military and civilian regulations and recent journal literature (all sources should be easily obtainable by readers). Current editions of textbooks may be cited with specific page numbers.
9. Acknowledgment of any consulting specialist should be included by name at the end of the manuscript.
10. The author must submit with the manuscript a copy of a letter or e-mail from the specialist giving permission for publication of the acknowledgment.